

Awards of  
CONSTRUCTION EXCELLENCE  
*Awards Gala*  
reception

Hosted by  
NIAGARA CONSTRUCTION ASSOCIATION



FRIDAY, MARCH 2<sup>nd</sup>, 2012

The Awards of Construction Excellence are designed to honour and pay tribute to the outstanding contributions made by our members. NCA encourages all companies – big or small to provide a submission for one or more of the following Awards:

INDUSTRY LEADERSHIP AWARD

MANUFACTURERS, SUPPLIERS AND SERVICES  
AWARD OF RECOGNITION

OUTSTANDING CONTRIBUTION TO NCA  
"ED CHRISTENSEN" AWARD

PROJECT OF THE YEAR AWARD

Under \$1 MILLION • 1 MILLION TO \$5 MILLION • \$5 MILLION  
& OVER

RENOVATION AWARD

Under \$1 MILLION • Over \$1 MILLION

SAFETY AWARD OF EXCELLENCE



Niagara Construction Association

34 Scott Street West

St. Catharines, ON L2R 1C9

T 905.682.6661 | F 905.688.5029

E [ncaoffice@bellnet.ca](mailto:ncaoffice@bellnet.ca)

[www.niagaraconstruction.org](http://www.niagaraconstruction.org)

**DEADLINE:**

NOTICE OF SUBMISSION FORM for candidate  
companies/individuals to be returned to  
NCA by **December 16, 2011**

For more information, please contact the  
NCA Office

# THE PROCESS

Companies and individuals may nominate themselves

Candidates must return Notice of Submission form to NCA by **December 16, 2011**

Confirmations sent to all nominated companies / individuals **December 19, 2011**

Companies / individuals to complete submission from **December 19 – January 16, 2012**

Submissions to be judged/NCA to be notified of winners **January 16 – February 20, 2012**

Winners announced at the Awards of Construction Excellence Gala **March 2, 2012**

Please see the Notice of Submission Form and the Awards Criteria which lists each award. Entries will be judged by a Committee which consists of three experts/leaders in the field related to the award in question. All awards will be presented at the Awards of Construction Excellence Gala on **Friday, March 2<sup>nd</sup>, 2012**.

## COMPLETE YOUR SUBMISSION:

Complete the Notice of Submission Form on the last page of this document and submit the project narrative using the judging requirements specific to each award.

## ASSEMBLE PHOTOGRAPHS:

If you don't have suitable photos, contact the architect, design professional, engineer and/ or the owner as they usually have photos of the project at various stages, including completion.

## FINAL SUBMISSION:

All documents must be contained within a binder

The binder will not be returned to the applicant but will remain the property of NCA

All written notations of judges will be kept in a locked filing cabinet at NCA to ensure protection of confidential information – only the results of the judges will be revealed at the Awards of Construction Excellence Gala

Applicants are reminded that those associated with their award may be contacted for verification of information

## MEET THE DEADLINE:

Your completed Submission Package must be submitted by no later than **Monday, January 16, 2012** to:

### **Niagara Construction Association**

34 Scott Street West

St. Catharines ON L2R 1C9

or

Email your submission to: [niagaraconstruction@bellnet.ca](mailto:niagaraconstruction@bellnet.ca)

# Industry Leadership Award

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## PURPOSE

This award will highlight the demonstrated ethical business practices of someone who has displayed principles which include honesty, integrity, commitment, and accountability for their industry sector

## ELIGIBILITY

Must be members in good standing with Niagara Construction Association

## CRITERIA

The submission should contain proof or information that the following criteria were satisfied:

- Strong personal and business ethics
- Demonstrated service above and beyond to the Construction Industry as a whole
- Represents themselves and their company with integrity

## REQUIREMENTS

Each Submission shall include the following:

- **NOTICE OF SUBMISSION FORM** – Submitted by Friday, December 16, 2011
- **COMPLETE SUBMISSION INCLUDING THE FOLLOWING:**  
(Submitted no later than Monday, January 16, 2012)
- **NARRATIVE** – Unless otherwise indicated, all submissions shall be a minimum of 3 pages in length and shall be forwarded in a MS Word format using an Arial 12 point font. Narrative shall include a company/individual biography AND information based on the judging criteria above

# *Manufacturers, Suppliers & Services Award of Recognition*

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## **PURPOSE**

This award will recognize outstanding contributions made to the NCA Manufacturers, Suppliers and Services sector. The purpose of the Award is to promote the Suppliers sector of the construction industry and to highlight the activities and initiatives of the Manufacturers, Suppliers and Services. Nominees are judged for their outstanding contribution to the NCA and to the pursuit and promotion of excellence in the construction industry in general

## **ELIGIBILITY**

Must be a Member Company in good standing with Niagara Construction Association

## **CRITERIA**

The submission should contain proof or information that the following criteria were satisfied:

- Strong personal and business ethics
- Demonstrated service above and beyond to the Construction Industry as a whole
- Represents themselves and their company with integrity

## **REQUIREMENTS**

Each Submission shall include the following:

- **NOTICE OF SUBMISSION FORM** – Submitted by Friday, December 16, 2011
- **COMPLETE SUBMISSION INCLUDING THE FOLLOWING:**  
(Submitted no later than Monday, January 16, 2012)
- **NARRATIVE** – Unless otherwise indicated, all submissions shall be a minimum of 3 pages in length and shall be forwarded in a MS Word format using an Arial 12 point font Narrative shall include a company/individual biography AND information based on the judging criteria above

# *Outstanding Contribution to the NCA "Ed Christensen" Award*

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## **PURPOSE**

This Award will celebrate the contribution of an individual who has made a positive impact on the Niagara Construction Association. It could be an exceptional effort made in the last year or a consistent high level of service over a longer period of time.

## **ELIGIBILITY**

Must be a Member Company in good standing with Niagara Construction Association for a period of 5 consecutive years

## **CRITERIA**

The submission should contain proof or information that the following criteria were satisfied:

- A nominee will need to be well known outside the company they work for, and have contributed to the growth of the industry through such initiatives as contributing to or organizing industry events, mentoring, promotion, or innovation
- Nominees should have had a substantial influence on the industry
- Criteria includes the degree to which the individual has acted selflessly on behalf of the industry

## **REQUIREMENTS**

Each Submission shall include the following:

- **NOTICE OF SUBMISSION FORM** – Submitted by Friday, December 16, 2011
- **COMPLETE SUBMISSION INCLUDING THE FOLLOWING:** (Submitted no later than Monday, January 16, 2012
- **NARRATIVE** – Unless otherwise indicated, all submissions shall be a minimum of 3 pages in length and shall be forwarded in a MS Word format using an Arial 12 point font. Narrative shall include individual biography AND information based on the judging criteria above

# Project of the Year Award

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## PURPOSE

The Project of the Year Award recognizes the accomplishments of a project and the superior performance and execution of exemplary project management

## ELIGIBILITY

Must be members in good standing with Niagara Construction Association

## CRITERIA

The submission should contain proof or information that the following criteria were satisfied:

- **ZERO to ONE MILLION DOLLARS**
- **ONE MILLION to FIVE MILLION DOLLARS**
- **FIVE MILLION DOLLARS and OVER**
- Completed and accepted as 'complete' by the owner or client prior to nomination (Include owner/client sign off)
- Approval, in writing, that the owner/client has knowledge that their product is being submitted for an award
- Met or exceeded owner or client needs as evidenced by a supporting letter from the owner or client
- Met or improved upon budget and schedule performance when compared to original budget and schedule goals – Include proof of original budget, time lines
- Applied project management techniques in an original way, including innovative application of practices
- Utilized special management team actions to overcome the complexity of the project and unusual conditions, issues, and barriers
- Include a list of opportunities/challenges/learning experiences

## REQUIREMENTS

Each Submission shall include the following:

- **NOTICE OF SUBMISSION FORM** – Submitted by Friday, December 16, 2011
- **COMPLETE SUBMISSION INCLUDING THE FOLLOWING:**  
(Submitted no later than Monday, January 16, 2012)
- **PROJECT NARRATIVE** – Unless otherwise indicated, all submissions shall be a minimum of 3 pages in length and shall be forwarded in a MS Word format using an Arial 12 point font. Project narrative shall include:
  - Company history including:
    - ✓ Key personnel – resumes
    - ✓ Organization Chart
    - ✓ Work Flow
    - ✓ Information based on the judging criteria above
- **PROVIDE LIST OF:**
  - Architect/Engineer
  - Suppliers of products
  - Consultants

- Insurance Company
- Suppliers of Service
  - \* Include the following with the list:
    - ✓ Company
    - ✓ Name of contact person
    - ✓ Phone number of contact person (s)
    - ✓ Position
    - ✓ Address – Postal Code
    - ✓ Mailing address, if different
    - ✓ Phone number of company
    - ✓ Service provided

- **PHOTOGRAPHS** – A minimum of 5 photographs of the nominated person/project will be accepted for each entry (both printed and/or digital pictures will be accepted). Photographs will not be returned. Applicants must obtain the rights from their photographer to reprint the photographs without limitations

# Renovation Award

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## PURPOSE

The Renovation Award recognizes high standards used for quality renovations and construction excellence

## ELIGIBILITY

Must be members in good standing with Niagara Construction Association

## CRITERIA

The submission should contain proof or information that the following criteria were satisfied:

- **UNDER ONE MILLION DOLLARS | OVER ONE MILLION DOLLARS**
- Completed and accepted as 'complete' by the owner or client prior to nomination (Include owner/client sign off)
- Approval, in writing, that the owner/client has knowledge that their product is being submitted for an award
- Met or exceeded owner or client needs as evidenced by a supporting letter from the owner or client
- Met or improved upon budget and schedule performance when compared to original budget and schedule goals – Include proof of original budget, time lines
- Applied project management techniques in an original way, including innovative application of practices
- Utilized special management team actions to overcome the complexity of the project and unusual conditions, issues, and barriers
- Include a list of opportunities/challenges/learning experiences

## REQUIREMENTS

Each Submission shall include the following:

- **NOTICE OF SUBMISSION FORM** – Submitted by Friday, December 16, 2011
- **COMPLETE SUBMISSION INCLUDING THE FOLLOWING:**  
(Submitted no later than Monday, January 16, 2012)
- **PROJECT NARRATIVE** – Unless otherwise indicated, all submissions shall be a minimum of 3 pages in length and shall be forwarded in a MS Word format using an Arial 12 point font. Project narrative shall include:
  - Company history including:
    - ✓ Key personnel – resumes
    - ✓ Organization Chart
    - ✓ Work Flow
    - ✓ Information based on the judging criteria above
- **PROVIDE LIST OF:**
  - Architect/Engineer
  - Suppliers of products
  - Consultants
  - Insurance Company
  - Suppliers of Service

\*Include the following with the list:

- ✓ Company
- ✓ Name of contact person
- ✓ Phone number of contact person (s)
- ✓ Position
- ✓ Address – Postal Code
- ✓ Mailing address, if different
- ✓ Phone number of company
- ✓ Service provided

- **PHOTOGRAPHS** – A minimum of 5 photographs of the nominated person/project will be accepted for each entry (both printed and/or digital pictures will be accepted). Photographs will not be returned. Applicants must obtain the rights from their photographer to reprint the photographs without limitations

# *Safety Award of Excellence*

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## **PURPOSE**

This award recognizes a company that demonstrates superior safety in the workplace, and endeavour's to continuously raise the bar in their sector in consideration of safer work practices.

## **ELIGIBILITY**

Must be a Member Company in good standing with Niagara Construction Association

## **CRITERIA**

The submission should contain proof or information that the following criteria were satisfied:

- Shows a commitment to workplace safety that goes above and beyond legislated requirements
- Has an enviable track record in workplace safety
- Completes all legislated reporting requirements in an accurate and timely manner
- Must Provide:
  - Most recent CAD-7 or map
  - WISB Injury Summary Report

## **REQUIREMENTS**

Each Submission shall include the following:

- **NOTICE OF SUBMISSION FORM** – Submitted by Friday, December 16, 2011
- **COMPLETE SUBMISSION INCLUDING THE FOLLOWING:**  
(Submitted no later than Monday, January 16, 2012)
- **NARRATIVE** – Unless otherwise indicated, all submissions shall be a minimum of 3 pages in length and shall be forwarded in a MS Word format using an Arial 12 point font. Narrative shall include a company/individual biography AND information based on the judging criteria above



# NOTICE OF SUBMISSION FORM

## AWARDS OF CONSTRUCTION EXCELLENCE

***Please note: Member companies can nominate themselves***

Submission for which Award:

Name of Nominee/Project:

Address:

Telephone:

Fax:

Email:

Nominated by (Name):

Address:

Having reviewed the criteria for the above-noted award, I wish to have the above applicant considered for this honour.

Signature:

Brief statement on why this applicant should receive this award:

**Notice of Submission Form** should be submitted no later than **Friday, December 16, 2011**  
**Complete Submissions** should be submitted by **Monday, January 16, 2012** to:

Karin Sheldrick

**Niagara Construction Association**

34 Scott Street W., St. Catharines, ON L2R 1C9

**T** 905.682.6661 | **F** 905.688.5029 | **E** niagaraconstruction@bellnet.ca

*Building Support & Service for our Members*